

Virginia Cemetery Association



Founded 1948

2011-2012

**Membership Directory
and Handbook**

**VIRGINIA CEMETERY ASSOCIATION
2011-2012 MEMBERSHIP DIRECTORY
CODE OF ETHICS AND BY-LAWS**

P.O. Box 74428
Richmond, Virginia 23236
(804) 675-7502
FAX: (866) 959-2671
E-Mail: info@virginiacemeteryassociation.org
Website: www.virginiacemeteryassociation.org

Table of Contents

Information current as of July 31, 2011

	Page
Distinguished Cemeterians Recipients	2
Past Presidents	3
Officers and Directors	4-5
Committees & Committee Member Assignments	6-7
Alphabetical Listing of VCA Members	8-14
Alphabetical Listing of Cemetery Managers	15-17
Supplier Members	18-19
Cemetery Members by City	20-21
Code of Ethics	22-23
By-Laws	24-32
Address of DPOR	33
Addresses of SCCFA, ICCFA, and VFDA	34

This directory is only intended for personal use by VCA members. No part of this directory may be reproduced without written permission from the VCA Executive Board. Thank you.

Distinguished Cemeterians Recipients

Armstrong Cross *
Robert Casey *
Franklin Hibbs *
Phil Daly*
Hinton Hurff, Sr. (1994)

Vernon Stuart, Sr., CCE (1995)
Mark Droughman, Jr.
Brian Marlowe, CCE (2000)
C. H. Doherty, Jr. (2003)
Mike Doherty (2006)

* Denotes Deceased

How to Nominate Someone for the Distinguished Cemeterian Award:

1. Distinguished Cemeterian Award should be awarded at least once every five years.
2. Distinguished Cemeterian Award can only be awarded to one individual each period.
3. Distinguished Cemeterian Award Recipient can be nominated by any past president.
4. Distinguished Cemeterian Award can only be voted on by the past presidents of the VCA.
5. Distinguished Cemeterian must go above and beyond the call of duty in representing the industry and the VCA.

In Order to be Considered for the Distinguished Cemeterian Award - the Following Guidelines Must be Met:

1. Distinguished Cemeterian must have been a Past President or Past Board Member of the VCA
2. Distinguished Cemeterian must have owned or worked for a cemetery for over 25+ years.
3. Distinguished Cemeterian must have been an active member in the VCA for at least 20 years.
4. Distinguished Cemeterian must continue to be willing to be involved in the VCA through council or participation after leaving the industry through retirement.

Past Presidents of the Virginia Cemetery Association

Dates	Name	Cemetery
1948-50	Paul H. Coffey*	Evergreen Burial Park, Roanoke
1950-52	Larry D. Fisher, Jr.*	Roselawn Burial Park, Martinsville
1952-53	Joseph L. Hendricks, Sr.*	Riverside Cemetery, Norfolk
1953-57	Vernon J. Berkhimer*	City of Richmond Cemeteries, Richmond
1957-58	Haskel G. Weaver*	Mountain View Cemetery, Bristol
1958-59	Charles J. Michael*	Monticello Gardens, Charlottesville
1959-60	W. Franklin Hibbs*	Stonewall Memory Gardens, Manassas
1960-61	John W. Anderson*	Mountain View Cemetery, Bristol
1961-62	Gordon H. Ware*	Rosewood Memorial Park, Virginia Beach
1962-63	Ned R. Thomas, Sr.*	Columbia Gardens, Arlington
1963-64	J. Russell Cronk*	Fair View Cemetery, Roanoke
1964-65	J. Kenneth Abshire*	Mount Comfort Cemetery, Alexandria
1965-66	Hinton D. Hurff, Sr.	Meadowbrook Memorial, Portsmouth
1966-67	Robert E. Casey*	Shenandoah Memorial Park, Winchester
1967-68	James E. Springer, Sr.*	Blue Ridge Memorial Gardens, Roanoke
1968-69	Jim Crawford*	Crestview Cemetery, LaCrosse
1969-70	Philip N. Daly*	Danville Memorial Gardens, Danville
1971-72	James Kyle*	Mount Comfort Cemetery, Alexandria
1972-73	William C. Wise, Sr.*	Greenwood Memorial Gardens, Richmond
1973-74	H. Barry Stitham	Fort Hill Cemetery, Lynchburg
1974-75	Vernon E. Stuart, Sr., CCE	Hampton Memorial Gardens, Hampton
1975-77	Mark A. Droughman, Jr.	Augusta Memorial Park, Waynesboro
1977-79	Darryl E. Windham	Panorama Memorial Gardens, Front Royal
1979-81	Robert F. Clarke*	Temple Hill Memorial Park, Castlewood
1981-82	Charles H. Gaudreau	Woodlawn Memorial Gardens, Norfolk
1982-84	James C. Sauls*	Monte Vista Cemetery, Galax
1984-85	Robert D. Howard*	Princess Anne Memorial Park, Virginia Beach
1985-87	Brian Marlowe, CCE	Richmond Memorial Parks, Chesterfield
1987-89	James W. Stuart	Hampton Memorial Gardens, Hampton
1989-90	William C. Wise, Jr.	Greenwood Memorial Gardens, Richmond
1990-91	Mark A. Droughman, Jr.	Augusta Memorial Park, Waynesboro
1991-93	Walter Melvin, CCE	Peninsula Memorial Park, Newport News
1993-94	Vernon Stuart, Sr. CCE	Parklawn Memorial Park, Hampton
1994-96	Charles W. Rhodes	Monticello Memory Gardens, Charlottesville
1996-98	David Gilliam	Hollywood Cemetery, Richmond
1998-2000	Randolph Gleason	Sherwood Memorial Park, Salem
2000-2002	Mike Doherty	Fairfax Memorial Park, Fairfax
2002-2004	Rich Miller	Dale Memorial Park, Chesterfield
2004-2005	Diane W. Munn	Forest Lawn Cemetery, Richmond
2005-2007	Ann Marie Samuel	Williamsburg Memorial Park, Lightfoot
2007-2008	Jeffrey Hodes, CCE	The Catholic Cemeteries, Silver Springs, MD
2008-2010	Steve Gillespie	Dale Memorial Park, Chesterfield
2010-	Caroline S. Smyth	Stafford Memorial Park

* Denotes Deceased

Virginia Cemetery Association
Officers & Directors
2012

President:

Caroline S. Smyth (2012)
Stafford Memorial Park
154 Shelton Shop Rd
Stafford, VA 22554
Phone: 540-659-2191
Fax: 540-288-1021
Email: cssmyth@verizon.net

1st Vice President:

Joe Morris (2013)
Rosewood Memorial Park
631 Witchduck Rd
Virginia Beach, VA 23468
Phone: 757-497-8925
Fax: 757-201-3022
Email: joseph.morris@sci-us.com

2nd Vice President:

Angela Byrum (2013)
Williamsburg Memorial Park
P.O. Box 980
Lightfoot, VA 23090
Phone: 757-565-2006
Fax: 757-565-4707
Email:
abyrum@williamsburgmemorialpark.com

Secretary & Director:

David Gilliam (2015)
Hollywood Cemetery
412 S. Cherry Street
Richmond, VA 23220
Phone: 804-648-8501
Fax: 804-644-7345
Email: info@hollywoodcemetery.org

Treasurer:

Jimmy Stuart
Parklawn Memorial Park
155 Butler Farm Rd.
Hampton, VA 23666
Phone: 757-766-1063
Fax: 757-865-6091
Email: james.stuart@sci-us.com

Co-Supplier Representative:

Mike Ash
Matthew International
1315 West Liberty Ave.
Pittsburgh, PA 15226
Phone: 304-288-6558
Fax: 412-571-5638
Email: ash@matw.com

Jackie Harper
Roland Vaults
1159 Harmony Road
Norfolk, VA 23502
Phone: 757-466-8800
Fax: 757-461-1835
Email: rolandvlts@aol.com

Veteran Cemetery Liaison

Mr. Pat Green
6420 Commonwealth Drive
Roanoke, Va. 24018
Phone: 540-777-1233
Fax: 540-777-1234
Email: integrityboxes@aol.com

Other Directors:

Belinda Drewry-Bush (2013)
Fort Hill Memorial Park
5196 Fort Ave.
Lynchburg, VA 24502
Phone: 434-239-6951
Fax: 434-239-0613
Email: bbush@stonemor.com

Mike Doherty (2014)
Fairfax Memorial Park
4010 University Drive, Suite 102
Fairfax, VA 22030
Phone: 703-267-6880
Fax: 703-267-6882
Cell: 703-608-5888
Email: mikedoherty@att.net

Ted Dudley (2014)
City of Norfolk Cemeteries
238 East Princess Anne Road
Norfolk, VA 23510
Phone: 757-441-2576
Fax: 757-441-1332
Email: Armistead.dudley@norfolk.gov

Steve Gillespie (2014)
Stewart Ent / Highland Memory Garden
300 North Kanawha Street, Suite 101
Beckley, WV 25801
Phone: 540-998-9818
Fax: 304-254-3258
Email: sgillespie@stei.com

Don Green (2015)
StoneMor Parters L.P.
7459 Old Hickory Drive, Suite 101
Mechanicsville, VA 23111
Phone: 746-1896
Fax: 804-730-2076
Email: dgree@stonemor.com

Virginia Cemetery Association
Officers & Directors
2012

Paul Hazelgrove (2015)
SCI / Richmond - Virginia Beach Market
1771 N. Parham Road
Richmond, VA 23229
Phone: 804-335-6596
Fax: 804-285-2861
Email: paul.hazelgrove@dignitymemorial.com

Hinton Hurff (2012)
Greenlawn Memorial Gardens
P.O. Box 3007
Portsmouth, VA 23701
Phone: 757-488-2546
Fax: 757-488-4514
Email:
greenlawnmemorial@verizon.net

Walt Melvin (2012)
Peninsula Memorial Park
12750 Warwick Blvd.
Newport News, VA 23606
Phone: 757-930-1197
Fax: 757-930-3370
Email: walter.melvin@dignitymemorial.com

VCA Committees

Volunteer Opportunities

Committee Member Assignments

2011-2012

All committee members, including Board Members, are volunteers. Without the many people who have donated their time and energy, VCA would not exist. We invite you to join a committee, and welcome your assistance with making the VCA even better!

CONSUMER PROTECTION – The President shall appoint no less than three (3) Active Members of the Association. The committee shall receive and investigate complaints from consumers and intercede between the consumer and the cemetery for the purpose of negotiating an acceptable settlement between the two parties. The Chairman shall report to the Board of Directors all action taken at each Board meeting.

Chairman: Jimmy Stuart, Treasurer
Ted Dudley, Director
Paul Hazelgrove, Director

ETHICS & RULES - The President shall appoint no less than three (3) Active Members. The Committee shall recommend to the Board of Directors proposed changes in the Code of Ethics or in the By-Laws of the Association and shall participate in the investigation of all complaints concerning membership conduct and recommend to the Board of Directors disciplinary action. Committee members analyze current by-laws and review ideas for new or amended by-laws. Committee meets once a year, and conducts meetings throughout the year via e-mail or telephone.

Chairman: Walt Melvin, Director
Don Green, Director
Ted Dudley, Director

EXECUTIVE – The Executive Committee consist of the President, who is the chairman, the Vice President, and three (3) Directors chosen by the Board of Directors. The Executive Committee performs all duties of the Board of Directors while the Board is not in session.

Chairman: Caroline S. Smyth, President, Director
Steve Gillespie, Past President, Director
Mike Doherty, Director
David Gilliam, Secretary & Director
Joe Morris, 1st Vice-President, Director
Angela Byrum, 2nd Vice-President, Director
Jimmy Stuart, Treasurer

FINANCE – The Finance Committee consist of the Treasurer and three (3) Active Members who shall be appointed by the President. The committee should meet in person once a year. The duties of the Finance Committee shall be to review all budget request and prepare a budget for approval of the Board of Directors, to prepare and present a current statement of the financial affairs of the Association at each regular meeting of the Board of Directors, to approve the expenditure of all amounts not included in the approved budget, and to supervise the annual audit of the Association. Any additional meetings needed during the year are conducted by telephone.

Chairman: Jimmy Stuart, Treasurer
Hinton Hurff, Director
David Gilliam, Secretary & Director

HISTORY - The History Committee is responsible for the history of the Association to include but is not limited to the organization of association photo albums and membership records.

Chairman: Hinton Hurff, Director
Conrad Childress
Parke Goodall
Vernon Stuart
Neil Doherty

LEGISLATIVE – The Legislative Committee shall be elected by the Active Members of the Association and will consist of three (3) Active Members. The Legislative Committee submits to the Board of Directors proposals for legislation which the Committee considers to be in the best interest of the cemeteries and the general public, and it recommends opposition to any proposed legislation believed harmful.

Chairman: Mike Doherty, Officer (2014)
Jimmy Stuart, Treasurer (2012)
David Gilliam, Secretary & Director (2013)

MEMBERSHIP – The Membership Committee consist of at least two (2) active members who are appointed by the President. All applications for membership shall be referred to the committee. The Committee will send application packets to all potential new members (cemeteries and suppliers). The Committee shall investigate the eligibility of an applicant for membership into the Association and recommend to the Board of Directors the desirability of accepting his application for membership. The Committee also encourages cemeteries in Virginia and qualified persons not belonging to the Association to submit applications for membership. This includes all suppliers within our industry. New ideas for recruiting and member retention will be discussed, along with updating application forms yearly.

Chairman: Walt Melvin, Director
Don Green, Director
Paul Hazelgrove, Director

NOMINATIONS - Volunteers are needed to seek nominations for candidates for office prior to making the official ballot. The Nominating Committee will consist of the Board of Directors. Nominations are sought three to four months before the annual meeting.

Board of Directors

PROGRAM – The Program Committee consist of the 1st and 2nd Vice-Presidents and at least two (2) other active members. Members of this committee have the opportunity to plan all educational programs sponsored by VCA. Member duties include one or more of the following: make decision on number of programs for the year, suggest locations to the board, prepare program agenda, design annual conference brochures and flyers to incorporate the theme chosen for each meeting, select speakers, obtain sponsorship to support the program, attends the conference as a facilitator or a moderator, reviews and tallies evaluation forms.

Chairman: Joe Morris, 1st Vice President, Director
Angela Byrum, 2nd Vice President
Don Green, Director
Belinda Drewry-Bush, Director

WEBSITE AND DEVELOPMENT - The Website and Development Committee consist of at least two (2) active members who are appointed by the President. All website and development issues will be handled by the committee. This includes updating the website, training new and old members on how to use the website, and making recommendations to the board on expansion/changes to the website.

Chairman: David Gilliam, Secretary & Director
Walt Melvin, Director
Paul Hazelgrove, Director

Membership input is always valuable to any committee. Feel free to let the chairpersons know your ideas and suggestions.

VCA Active Membership

Alleghany Memorial Park

John Wineburg
7008 Winterberry Ave.
Covington, VA 24426
Work: 540-862-7162
Fax:
Email:

Altavista Memorial Park

Eileen Haungs
11490 Forest Rd
Forest, VA 24551
Work: 434-369-5500
Fax: 434-369-1224
Email: ehaun@stonemor.com

American Cemetery Supplies, Inc.

Del Doleman
2001 Laigh Rd
Portsmouth, VA 23701
Work: 800-515-0400
Fax: 757-488-1589
Email:

Augusta Memorial Park

Michelle Crawford
1775 Goose Creek Rd.
Waynesboro, VA 22980
Work: 540-942-4727
Fax: 540-943-1047
Email: mcraw@stonemor.com

Bennett Funeral Home

Charlie Morehead
P.O. Box 170
Studley 23111
Work: 804-746-8665
Fax:
Email: bennettmech@gmail.com

Bermuda Memorial Park

Joe Tollison
1901 Bermuda Hundred Rd
Chester, VA 23836
Work: 804-5301351
Fax: 804-530-1448
Email: ksandy@stei.com

Birchlawn Burial Park

Michelle Robertson
177 Birchlawn Circle
Pearisburg, VA 24134
Work: 540-921-1600
Fax: 540-921-1758
Email: mrobe@stonemor.com

Blandford Cemetery

Angela Bonanno-Sweeney
319 S. Crater Rd
Petersburg, VA 23803
Work: 804-733-2397
Fax: 804-861-1093
Email:
blandfordcemetery@verizon.net

Blue Ridge Memorial Gardens

Mike Mannon
5737 Airport Rd
Roanoke, VA 24012
Work: 540-366-6574
Fax: 540-362-0231
Email: mmannon@stei.com

Briarwood Memorial Garden

Belinda Bush
1823 S. Amherst Hwy
Amherst, VA 24521
Work: 434-946-2704
Fax: 434-234-0613
Email: bbush@stonemor.com

Carver Memorial Cemetery

Gail Turner
2320 E. Washington Street
Suffolk, VA 23434
Work: 757-539-9902
Fax: 757-539-9271
Email: faye@tavss.com

Cemetery Funeral Supply

Stanley H. Scruggs
P.O. Box 1518
Monroe, NC 28111
Work: 800-277-9878
Fax: 704-291-9230
Email:
stanleyscruggs@carolina.rr.com

Cemetery Management Solutions

Jeff Hodes
2630 Meadow Hall Drive
Herndon, VA 20171
Work: 703-782-6915
Fax:
Email:

Century Granite Co.

John Corey
P.O. Box 370
Elberton, GA 30635
Work: 800-241-7004
Fax: 800-782-9515
Email: jcorey@centurygranite.com

Chesapeake Memorial Gardens

Michael T. Gipson
1453 Kempsville Rd, Suite 101
Virginia Beach, VA 23464
Work: 757-474-3551
Fax: 757-474-3572
Email: mtgipson@verizon.net

City of Norfolk – Elmwood Cemetery

Ted Dudley - Jennifer Jones
238 E. Princess Anne Rd.
Norfolk, VA 23510
Work: 757-441-2653
Fax: 757-441-1332
Email: jennifer.jones@norfolk.gov

Clinch Valley Memorial Cemetery

Kevin Todd O'Quinn
P.O. Box 702
Richlands, VA 24641
Work: 276-964-4410
Fax: 276-963-6030
Email: nmcglothlin@stei.com

Colonial Grove Memorial Park

Michael Gipson
3445 Princess Anne Rd.
Virginia Beach, VA 23464
Work: 757-427-6950
Fax: 757-427-1691
Email: mtgipson@verizon.net

Columbia Gardens Cemetery

Ned Thomas
*Charlie Wilson
3411 Arlington Blvd.
Arlington, VA 22201
Work: 703-527-1235
Fax: 703-525-1341
Email: charlie.wilson@
columbiagardenscemetery.org

VCA Active Membership

Crestview Memorial

Cindy Krotzer
18599 Hwy. 1, North
LaCrosse, VA 23950
Work: 434-447-8085
Fax: 434-447-6666
Email: ckrot@stonemor.com

Dale Memorial Park

Cindy Stein
P.O.Box 68
Chesterfield, VA 23832
Work: 804-748-5843
Fax: 804-748-2526
Email: cstein@stei.com

Danville Memorial Gardens

Patrick Daly
4849 Riverside Dr.
Danville, VA 24541
Work: 434-822-1617
Fax: 434-822-2739
Email:
jane.williams@dalyseven.com

Dinwiddie Memorial Park

Ronald M. Maxson
4007 Seaboard Ct. Suite 1
Portsmouth, VA 23701
Work: 804-733-7755
Fax: 804-733-7225
Email:
ronnie@maxsonconstruction.com

Duck Run Natural Cemetery

Ken Kyger
3173 Spotswood Trail
Harrisonburg, VA 22801
Work: 540-432-8650
Fax: 540-434-1679
Email: duckruncemetery@aol.com

Eagle Granite Co.

Sanford Butler
P.O. Box 96
Elberton, GA 30635
Work: 888-357-8452 x20
Fax: 888-357-7381
Email: sbutler@eaglegranite.com

Eastlawn Memorial Gardens

Dennis Beard
3289 Spotswood Trail
Harrisonburg, VA 22801
Work: 540-434-3827
Fax: 540-574-0572
Email: dbeard@stei.com

Ensure-A-Seal

David Yearsley
7011 Fair Oaks Drive
Export, PA 15632
Work: 800-864-4174
Fax: 724-327-8047
Email: day1@ensure-a-seal.com

Evergreen Burial Park

Donald E. Wilson
1307 Summit Avenue, SW
Roanoke, VA 24015
Work: 540-342-2593
Fax: 540-342-4396
Email:
dwilson@evergreenburialpark.com

Evergreen Memorial Gardens

Nancy Donovan
4917 Strasburg Rd
Strasburg, VA 22835
Work: 540-636-9606
Fax: 540-622-6328
Email: ahuck@stonemor.com

Everlasting Granite Co.

Tammy Pless
P.O. Box 448
Elberton, GA 30635
Work: 706-283-3704
Fax: 706-283-3424
Email:
tammyp@everlastinggranite.com

Fair View Cemetery / Cedar Lawn Memorial Park

Michael Bratcher
P.O. Box 6231
Roanoke, VA 24017
Work: 540-344-4263
Fax: 540-345-4701
Email:
lepperly@thefairviewgroup.org

Fairfax Memorial Park

Mike Doherty
9900 Braddock Rd.
Fairfax, VA 22032
Work: 703-323-5202
Fax: 703-323-5324
Email: mikedoherty@att.net

Flowers for Cemeteries, Inc

David Broel
P.O. Box 1533
Marietta, GA 30061
Work: 770-630-7286
Fax: 770-552-9521
Email:
info@flowersforcemeteries.com

Forest Hills Memory Gardens

Sonya R. Farris
P.O. Box 227
Abingdon, VA 24212
Work: 276-623-2717
Fax: 276-623-2719
Email: foresthills@bvunet.net

Forest Lawn Cemetery

Lisa Price
4000 Pilots Lane
Richmond, VA 23222
Work: 804-321-7655
Fax: 804-321-4238
Email:
lisa.price@carriageservices.com

Fort Hill Memorial Park

Belinda Drewry-Bush
5196 Fort Ave.
Lynchburg, VA 24502
Work: 434-239-6951
Fax: 434-239-0613
Email: bbush@stonemor.com

Grandview Memory Gardens

James Lilly
P.O. Box 111
Bluefield, VA 24605
Work: 276-322-5479
Fax: 276-322-2008
Email: jlilly@stei.com

VCA Active Membership

Granit-Bronz/Cold Spring Memorial Group

John Mueller
17482 Granite West Rd.
Cold Spring, MN 56320
Work: 800-328-5040
Fax: 320-685-5008
Email:
jmueller@coldspringgranite.com

Greenhills Memory Gardens

Kevin Todd O'Quinn
P.O. Box 56
Pounding Mill, VA 24637
Work: 276-964-2535
Fax: 276-963-3052
Email:
greenhillsmemorygardens@stei.com

Greenlawn Memorial Gardens

Hinton Hurff, Sr.
P.O. Box 3007
Portsmouth, VA 23701
Work: 757-488-2546
Fax: 757-488-4514
Email:
greenlawnmemorial@verizon.net

Greenwood Acres

Gloria Holbrook
P.O. Box 209
Coeburn, VA 24230
Work: 276-395-2999
Fax: 276-395-2999
Email: gfholbrook@gmail.com

Greenwood Cemetery Company, Inc.

J. Dennis Fox
P.O. Box 248
Temperanceville, VA 23442
Work: 757-824-4085
Fax: 757-824-0471
Email: foxins@verizon.net

Greenwood Memorial Gardens

Mike Bryant
12609 Patterson Ave.
Richmond, VA 23238
Work: 804-784-5214
Fax: 804-784-0978
Email:
greenwoodmemorialgardens@stei.com

Hampton Memorial Gardens

James W. Stuart
155 Butler Farm Road
Hampton, VA 23666
Work: 757-766-1063
Fax: 757-865-6091
Email: james.stuart@sci-us.com

Hanover Memorial Park

Meredith Monaghan
4447 Mechanicsville Turnpike
Mechanicsville, VA 23111
Work: 804-779-1003
Fax: 804-779-7627
Email: hmpark2000@yahoo.com

Henry Memorial Park

Vicky Turner
8443 N. Virginia Avenue
Bassett, VA 24055
Work: 276-629-5391
Fax: 276-629-5672
Email: vturn@stonemor.com

Highland Memory Gardens

Melissah Hall
5555 Lee Highway
Dublin, VA 24084
Work: 540-674-5231
Fax: 540-674-6338
Email: Mhall@Stei.com

Hillcrest Memory Garden

Brandi Smith
4160 Rixeyville Road
Jeffersonton, VA 22724
Work: 540-937-5251
Fax: 540-937-7239
Email: bsmith@stonemor.com

Holly Memorial Gardens

Daniel Renwick
3251 Seminole Trail
Charlottesville, VA 22911
Work: 434-973-4311
Fax: 434-973-6297
Email: bbarrett@stei.com

Hollywood Cemetery

David Gilliam
412 S. Cherry Street
Richmond, VA 23220
Work: 804-648-8501
Fax: 804-644-7345
Email:
dgilliam@hollywoodcemetery.org

Ingram Construction

Al Starkey
P.O. Drawer 1609
Madison, MS 39130
Work: 800-346-3395
Fax: 601-856-3230
Email: alysons@mausoleum.com

Integrity Burial Boxes, Ltd

LTC J. Pat Green, USA (Ret)
6420 Commonwealth Dr.
Roanoke, VA 24018
Work: 540-777-1233
Fax: 540-777-1234
Email: integrityboxes@aol.com

John W. Taylor Memorial Preservation Society Inc.

Dennis Fox
PO Box 248
Temperanceville, VA 23442
Work: 757-824-4085
Fax: 757-824-0471
Email: foxins@verizon.net

Joseph Defontes Co. LLC

Thomas Guillette
498 West Farms Road
Canaan, NH 3741
Work: 603-632-5780
Fax: 603-632-5744
Email: markers@j-defontes.com

Kenbridge Heights Cemetery

Richard Harris
P.O. Box 404
Kenbridge, VA 23944
Work: 434-676-8281
Fax:
Email: harris@meckcom.net

Kryprotek-Norwalk Wilbert Vault

Mark Bates
425 Harral Ave.
Bridgeport, CT 6604
Work: 203-366-5678
Fax: 203-337-5433
Email: mb@norwalkvault.com

VCA Active Membership

Laurel Hill Memorial Park

Dion Wright
10127 Plank Road
Spotsylvania, VA 22553
Work: 540-972-1709
Fax: 540-972-8879
Email: dawright@ymail.com

Lee Memorial Gardens

Carol Wright
1986 Hickory Flats Road
Pennington Gap, VA 24277
Work: 276-546-2523
Fax: 276-544-2523
Email:
leememorialgardens@hotmail.com

Markham Burial Vault Service

*Earnie Markham
8400 Jefferson Davis Hwy.
Richmond, VA
Work: 804-275-1441
Fax: 804-275-6784
Email: markhamvault@comcast.net

Matthews International

Mike Ash
*Al Fritz
1315 West Liberty Avenue
Pittsburgh, PA 15226
Work: 304-288-6558
Fax: 412-571-5638
Email: ash@matw.com

McCleskey Mausoleum Associates

Robert DeBeltrand
P.O. Box 430
Buford, GA 30515
Work: 770-447-9370
Fax: 770-263-9562
Email:
bobdebeltrand@mccleskey.com

Meadowbrook Memorial Gardens

Suzanne Rodman
P.O. Box 5128
Suffolk, VA 23435
Work: 757-488-4971
Fax: 757-488-3520
Email: meadowbrookmemorialgardens@sci-us.com

Memorial Gardens of New River Valley

James E. Lucas
P.O. Box 1003
Blacksburg, VA 24063
Work: 540-552-7800
Fax: 540-951-7402
Email:
jlucas@memorialgardensrv.com

Merchants Hope Memorial Gardens

Carol Hendricks
11302 Merchants Hope Road
Hopewell, VA 23860
Work: 804-458-6197
Fax: 804-458-8259
Email: merchantshope@hughes.net

Montgomery Vault

F. Tom Claxton
P.O. Box 1486
Rockville, MD. 20849
Work: 301-340-2069
Fax: 301-309-3894
Email: montgVClaxton@aol.com

Monticello Memory Gardens

Bill Barrett
670 Thomas Jefferson Parkway
Charlottesville, VA 22902
Work: 434-296-5682
Fax: 434-296-8716
Email: bbarrett@stei.com

Mount Calvary Cemetery and Mousoleum

James Glass
1400 S. Randolph Street
Richmond, VA 23220
Work: 804-355-5271
Fax: 804-355-5277
Email: jim.glass@mcalfvary.com

Mount Rose Cemetery

Dwight Powers
10069 Crescent Road
Glade Spring, VA 24340
Work: 276-429-2933
Fax: 276-429-2478
Email: scook@stonemor.com

Mount Vernon Memorial Park

Jean Grubbs
11220 Nuckols Road
Glen Allen, VA 23059
Work: 804-270-7136
Fax: 804-217-7009
Email: jgrubbs@mvcnnow.org

Mountain Valley Memorial Park

William Neeley
P.O. Box 99
Big Rock, VA. 24603
Work: 276-530-7336
Fax: 276-530-7320
Email:

Mountain View Cemetery

Sandra H. Feazell
P.O. Box 325
Vinton, VA 24179
Work: 540-342-7566
Fax: 540-342-7696
Email:

Mountain View Memorial Park

Sandra L. Ensor
P.O. Box 101
Boones Mill, VA 24065
Work: 540-334-5410
Fax: 540-334-3072
Email: mountainviewmemorialpark@centurylink.net

Nasemond-Suffolk Cemetery

Micheal J. Leonard
1421 Kings Fork Road
Suffolk, VA 23434
Work: 757-622-7353
Fax: 757-925-1063
Email: hdofh@aol.com

National Memorial Park

Harvey Bollinger, Jr.
7482 Lee Highway
Falls Church, VA 22042
Work: 703-560-4400
Fax: 703-208-3219
Email:
harvey.bollinger@sci-us.com

VCA Active Membership

Nelson Granite

Tracy Penner
P.O. Box 178
Vermillion Bay, ON
Canada, P0V 2V0
Work: 807-227-2650
Fax:
Email: nelsongranite@yahoo.com

Oak Hill Cemetery

Denise Deshazo
1902 Plank Road
Fredericksburg, VA 22401
Work: 540-373-9104
Fax: 540-373-6824
Email: ddesh@stonemor.com

Oaklawn Mausoleum and Memory Garden

Beverley Hott
1921 Shutterlee Mill Rd.
Staunton, VA 24401
Work: 540-885-8114
Fax: 540-885-3403
Email: bhott@stonemor.com

Oakwood Cemetery

Robert Grille
P.O. Box 7617
Falls Church, VA 22040
Work: 703-534-2288
Fax: 703-836-2021
Email: grillelllis@msn.com

Old Dominion Memorial Gardens

Belinda Bush
7271 Cloverdale Rd.
Roanoke, VA 24019
Work: 540-992-5557
Fax: 540-992-1201
Email: bbush@stonemor.com

Old Dominion Tractor & Equip. Co., Inc.

Tommy. Sims
P.O. Box 9229
Richmond, VA 23227
Work: 804-329-5387
Fax: 804-321-8443
Email:
tsims@olddominiontractor.com

Panorama Memorial Gardens

Deb Martz
4917 Strasburg Rd
Strasburg, VA 22657
Work: 540-636-9606
Fax: 540-622-6328
Email: dmart@stonemor.com

Parklawn Memorial Park

James Stuart
2551 N. Armistead Ave.
Hampton, VA 23666
Work: 757-838-2068
Fax: 757-838-8574
Email: james.stuart@sci-us.com

Peninsula Memorial Park

Walt Melvin
12750 Warwick Blvd.
Newport News, VA 23606
Work: 757-930-1197
Fax: 757-930-3370
Email:
walter.melvin@dignitymemorial.com

Powell Valley Memorial Gardens

Debbie Barker
5650 Powell Valley Rd.
Big Stone Gap, VA 24219
Work: 276-679-0030
Fax:
Email: mthac@stonemor.com

Princess Ann Memorial Park

Kimberly Richards
1110 North Great Neck Road
Virginia Beach, VA 23454
Work: 757-481-1097
Fax: 757-481-9366
Email:
Jolanette.Johnson@sci-us.com

Rest Haven Memorial Gardens

Leroy Smith
459 Noll Drive
Harrisonburg, VA 22802
Work: 540-434-8409
Fax: 540-574-0644
Email: wahmem@verizon.net

Riverview Cemetery Company, Inc.

Gregory K. Carver
1701 Chesapeake St.
Charlottesville, VA 22902
Work: 434-293-4767
Fax:
Email:

Rockbridge Memorial Garden

Don Green
7459 Old Hickory Drive, Suite 101
Mechanicsville, VA 23111
Work: 540-463-7750
Fax: 540-463-6197
Email: dgree@stonemor.com

Roland Vaults, Ltd.

Jackie Harper
1159 Harmony Road
Norfolk, VA 23502
Work: 757-466-8800
Fax: 757-461-1835
Email: rolandvlts@aol.com

Roosevelt Memorial Park

Linda Whitehurst
1101 Campostella Rd
Chesapeake, VA 23320
Work: 757-543-2088
Fax: 757-543-0324
Email: lwhit@stonemor.com

Rose Lawn Cemetery

Terri Hayes
4410 Lee Highway
Marion, VA 24354
Work: 276-782-1999
Fax: 276-782-1705
Email: thaye@stonemor.com

Roselawn Burial Park

Judith Owens
P.O. Box 1242
Martinsville, VA 24114
Work: 276-632-5141
Fax: 276-632-3146
Email: jowen@stonemor.com

VCA Active Membership

Roselawn Memorial Garden

Debra Smahaj
2880 N. Franklin Street
Christiansburg, VA 24073
Work: 540-382-8756
Fax: 540-382-0537
Email:

Roselawn Memory Gardens

Beth Gassman
13389 Mountian Rd
Glen Allen, VA 23059
Work: 804-798-6496
Fax: 804-798-1716
Email: glawnmem@aol.com

Rosewell Memorial Garden Cemetery

David V. Bristow
P.O. Box 621
Gloucester Point, VA 23062
Work: 804-642-2910
Fax: 804-642-9323
Email: hollybasta@verizon.net

Rosewood Memorial Gardens

Melissa Phelps
7764 West Lee Hwy
Rural Retreat, VA 24368
Work: 276-686-6422
Fax: 276-686-4070
Email: mphel@cornerstones.com

Rosewood Memorial Park

Meyer Davis
631 N. Witchduck Rd.
Virginia Beach, VA 23468
Work: 757-497-8925
Fax: 757-201-3022
Email: meyer.davis@sci-us.com

Russell Memorial Cemetery, Inc.

Malia Kite
154 Huckleberry Rd
Lebnon, VA 24266
Work: 215-826-2800
Fax: 215-826-2856
Email:

SCI/ Woody Funeral Home

Paul Hazelgrove
1771 N. Parham Road
Richmond, VA 23229
Work: 804-335-6596
Fax: 804-285-2861
Email:
paul.hazelgrove@dignitymemorial.com

Shenandoah Memorial Park

Linda Martz
1270 Front Royal Pike
Winchester, VA 22602
Work: 540-667-2012
Fax: 540-667-2624
Email: lmartz@stonemor.com

Sherwood Memorial Park

Susan Mini
P.O. Box 30
Salem, VA 24153
Work: 540-389-2171
Fax: 540-375-7335
Email:
susanm@sherwoodmemorialpark.com

Signal Hill Memorial Park

Jim B Richmond
12360 Hanover Courthouse Rd.
Hanover, VA 23069
Work: 804-643-6614
Fax: 804-537-5771
Email: tkelly@stei.com

Southlawn Memorial Park

Carole Lamp
1911 Birdsong Rd
Petersburg, VA 23805
Work: 804-732-4922
Fax: 804-732-4987
Email: cppburg@aol.com

Spring Grove Memorial Park

Ti-Lea Downing
P.O. Box 602
Mineral, Va. 23117
Work: 540-894-9292
Fax: 540-894-9292
Email: mineral@louisa.net

Stafford Memorial Park

Caroline S. Smyth
154 Shelton Shop Rd.
Stafford, VA 22554
Work: 540-659-2191
Fax: 540-288-1021
Email:
staffordmemorialpark@verizon.net

Star Granite & Bronze Company

Claire Robinson
P.O. Box 159
Elberton, GA 30635
Work: 800-241-7242
Fax: 706-283-7043
Email: crobinson@stargranite.com

Stewart Enterprises Inc.

Steve Gillespie
300 North Kanawha Street Ste 101
Beckley, WV 25801
Work: 540-998-9818
Fax: 304-254-3258
Email: sgillespie@stei.com

Sunrise Burial Park

Melissah Hall
5555 Lee Highway
Dublin, VA 24084
Work: 540-674-5231
Fax: 540-674-6338
Email: Mhall@Stei.com

Sunset Memorial Gardens

Jerri Herfurtner
3702 Loren Dr
Fredericksburg, VA 22408
Work: 540-898-2005
Fax: 540-891-7747
Email: lpate@stonemor.com

Sunset Memorial Park

Tyler Tetrick
P.O. Box 730
Elizabethton, TN 32644
Work: 423-547-7923
Fax: 423-543-3533
Email: tyler@heritagefamily.com

VCA Active Membership

Sunset Memorial Park and Mausoleum.

Victoria McFadden
2901 West Hundred Road
Chester, VA. 23831
Work: 804-748-2166
Fax: 804-778-7625
Email:
victoria.mcfadden@sci-us.com

Techniserve, Inc.

Kim Schooley
2065 Livernois Road
Troy, MI 48083
Work: 248-989-0100
Fax:
Email: chuck@techni-serve.com

Temple Hill Memorial Park

Sandy Ramey
Rt. 3, Box 76
Castlewood, VA 24224
Work: 276-762-5579
Fax: 276-762-9035
Email: srame@stonemor.com

Thornrose Cemetery

Suzanne Campbell
P.O. Box 808
Staunton, VA 24401
Work: 540-886-8241
Fax:
Email: suzic473@comcast.net

Trinity Memorial Gardens

Brooke Lee
P.O. Box 463
Farmville, VA 23901
Work: 434-392-3008
Fax: 434-392-3008
Email: brookelee@centurylink.net

Triple H. Company

James N. Hepburn
P.O. Box 5790
Ventura, CA 93005
Work: 800-252-3444
Fax: 805-650-6444
Email: triplhcompany@att.net

Vantage Products Corp

Mark Lanford
960 Almon Road
Covington, GA 30014
Work: 770-788-0136
Fax: 770-788-0361
Email:
mlanford@vantageproducts.com

Virginia Memorial Park/ Bedford County Memorial Park

Eileen Haungs
11490 Forest Road
Forest, VA. 24551
Work: 434-525-8625
Fax: 434-525-9196
Email: ehaun@stonemor.com

Washington Memorial Park

Matthew Canfield
6217 Memorial Dr.
Sandston, VA 23150
Work: 804-737-6006
Fax: 804-737-3946
Email: tkelly@stei.com

Westhampton Memorial Park

Reginald Cole
10000 Patterson Ave.
Richmond, VA 23238
Work: 804-740-1948
Fax: 804-740-9352
Email:
reginald.cole@dignitymemorial.com

Westwood Memorial Gardens

Kittie Haynes
P.O. Box 239
Chilhowie, VA 24319
Work: 276-646-3943
Fax:
Email:

Wilkerson Memorial Cemetery

*Timothy Banks
611 South Crater Road
Petersburg, VA 23803
Work: 804-733-8138
Fax: 804-733-8139
Email: virginia.burial@verizon.net

Williamsburg Memorial Park

Angela M. Byrum
P.O. Box 980
Lightfoot, VA 23090
Work: 757-565-2006
Fax: 757-565-4707
Email: abyrum@
williamsburgmemorialpark.com

Windsor Gardens Cemetery and Mausoleum

Holly Basta or Helene Raymond
P.O. Box 2180
Gloucester, VA 23061
Work: 804-725-9744
Fax: 804-725-0644
Email:
windsorgardencemetery@netzero.com

Wise Benefits, Inc

William C. Wise, Jr.
5012 Monument Ave, Suite 202
Richmond, VA 23230
Work: 804-782-9473
Fax: 804-782-9475
Email: ww@wisebenefitsinc.com

Woodlawn Memorial Gardens

Ken Bell
6309 E. Virginia Beach Blvd.
Norfolk, VA 23502
Work: 757-461-4054
Fax: 757-274-1702
Email:
kenbell@woodlawngroup.com

HONORARY MEMBERS

Doris Casey
Conrad Childress
Betz Clouser
C.H. Doherty, Jr.
Mark Droughman
Parke Goodall
Madeline Kyle
Brian Marlowe
Chuck Rhodes
Linda Smith
Vernon Stuart, Sr.

*Denotes Associate Member

VCA Active Cemetery Members By Manager

Banks, Timothy
Wilkerson Memorial Cemetery
Work: 804-733-8138

Barker, Debbie
Powell Valley Memorial Gardens
Work: 276-679-0030

Barrett, Bill
Monticello Memory Gardens
Work: 434-296-5682

Basta, Holly
Windsor Gardens Cemetery and
Mausoleum
Work: 804-725-9744

Beard, Dennis
Eastlawn Memorial Gardens
Work: 540-434-3827

Bell, Ken
Woodlawn Memorial Gardens
Work: 757-461-4054

Bollinger, Jr., Harvey
National Memorial Park
Work: 703-560-4400

Bonanno-Sweeney, Angela
Blandford Cemetery
Work: 804-733-2397

Bratcher, Michael
Fair View Cemetery / Cedar Lawn
Memorial Park
Work: 540-344-4263

Bristow, David V.
Rosewell Memorial Garden
Cemetery
Work: 804-642-2910

Bryant, Mike
Greenwood Memorial Gardens
Work: 804-784-5214

Byrum, Angela M.
Williamsburg Memorial Park
Work: 757-565-2006

Campbell, Suzanne
Thornrose Cemetery
Work: 540-886-8241

Canfield, Matthew
Washington Memorial Park
Work: 804-737-6006

Carver, Gregory K.
Riverview Cemetery Co., Inc.
Work: 434-293-4767

Crawford, Michelle
Augusta Memorial Park
Work: 540-942-4727

Daly, Patrick
Danville Memorial Gardens
Work: 434-822-1617

Davis, Meyer
Rosewood Memorial Park
Work: 757-497-8925

Deshazo, Denise
Oak Hill Cemetery
Work: 540-373-9104

Doherty, Mike
Fairfax Memorial Park
Work: 703-323-5202

Donovan, Nancy
Evergreen Memorial Gardens
Work: 540-636-9606

Downing, Ti-Lea
Spring Grove Memorial Park
Work: 540-894-9292

Drewry-Bush, Belinda
Briarwood Memorial Garden
Work: 434-946-2704

Drewry-Bush, Belinda
Fort Hill Memorial Park
Work: 434-239-6951

Drewry-Bush, Belinda
Old Dominion Memorial Gardens
Work: 540-992-5557

Dudley, Ted
City of Norfolk –
Elmwood Cemetery
Work: 757-441-2653

Ensor, Sandra L.
Mountain View Memorial Park
Work: 540-334-5410

Farris, Sonya R.
Forest Hills Memory Gardens
Work: 276-623-2717

Feazell, Sandra H.
Mountain View Cemetery
Work: 540-342-7566

Fox, Dennis
John W. Taylor Memorial
Preservation Society Inc.
Work: 757-824-4085

Fox, Dennis
Greenwood Cemetery Co., Inc.
Work: 757-824-4085

Gassman, Beth
Roselawn Memory Gardens
Work: 804-798-6496

Gillespie, Steve
Stewart Enterprises Inc.
Work: 540-998-9818

Gilliam, David
Hollywood Cemetery
Work: 804-648-8501

Gipson, Michael T.
Colonial Grove Memorial Park
Work: 757-427-6950

Gipson, Michael T.
Chesapeake Memorial Gardens
Work: 757-474-3551

Glass, James
Mount Calvary Cemetery and
Mausoleum
Work: 804-355-5271

Green, Don
Rockbridge Memorial Garden
Work: 540-463-7750

Grille, Robert
Oakwood Cemetery
Work: 703-534-2288

Grubbs, Jean
Mount Vernon Memorial Park
Work: 804-270-7136

VCA Active Cemetery Members By Manager

Hall, Melissa
Highland Memory Gardens
Work: 540-674-5231

Hall, Melissa
Sunrise Burial Park
Work: 540-674-5231

Harris, Richard
Kenbridge Heights Cemetery
Work: 434-676-8281

Haungs, Eileen
Altavista Memorial Park
Work: 434-369-5500

Haungs, Eileen
Virginia Memorial Park/Bedford
County Memorial Park
Work: 434-525-8625

Hayes, Terri
Rose Lawn Cemetery
Work: 276-782-1999

Haynes, Kattie
Westwood Memorial Gardens
Work: 276-646-3943

Hazelgrove, Paul
SCI/ Woody Funeral Home
Work: 804-335-6596

Hendricks, Carol
Merchants Hope Memorial
Gardens
Work: 804-458-6197

Herfurtner, Jerri
Sunset Memorial Gardens
Work: 540-898-2005

Holbrook, Gloria
Greenwood Acres
Work: 276-395-2999

Hott, Beverley
Oaklawn Mausoleum and Memory
Garden
Work: 540-885-8114

Hurff, Sr., Hinton
Greenlawn Memorial Gardens
Work: 757-488-2546

Kite, Malia
Russell Memorial Cemetery, Inc.
Work: 215-826-2800

Krotzer, Cindy
Crestview Memorial
Work: 434-447-8085

Kyger, Ken
Duck Run Natural Cemetery
Work: 540-432-8650

Lamp, Carole
Southlawn Memorial Park
Work: 804-732-4922

Lee, Brooke
Trinity Memorial Gardens
Work: 434-392-3008

Leonard, Michael J.
Nasemond-Suffolk Cemetery
Work: 757-622-7353

Lilly, James
Grandview Memory Gardens
Work: 276-322-5479

Lucas, James E.
Memorial Gardens of New River
Valley
Work: 540-552-7800

Mannon, Mike
Blue Ridge Memorial Gardens
Work: 540-366-6574

Martz, Deb
Panarama Memorial Gardens
Work: 540-636-9606

Martz, Linda
Shenandoah Memorial Park
Work: 540-667-2012

Maxson, Ronald M.
Dinwiddie Memorial Park
Work: 804-733-7755

McFadden, Victoria
Sunset Memorial Park and Mausoleum
Work: 804-748-2166

Melvin, Walt
Peninsula Memorial Park
Work: 757-930-1197

Mini, Susan
Sherwood Memorial Park
Work: 540-389-2171

Monaghan, Meredith
Hanover Memorial Park
Work: 804-779-1003

Morehead, Charlie
Bennett Funeral Home
Work: 804-746-8665

Morris, Joe
Rosewood Memorial Park
Work: 757-497-8925

Mueller, John
Granit-Bronz/Cold Spring
Memorial Group
Work: 800-328-5040

Neeley, William
Mountain Valley Memorial Park
Work: 276-530-7336

O'Quinn, Kevin Todd
Clinch Valley Memorial Cemetery
Work: 276-964-4410

O'Quinn, Kevin Todd
Greenhills Memory Gardens
Work: 276-964-2535

Owens, Judith
Roselawn Burial Park
Work: 276-632-5141

Phelps, Melissa
Rosewood Memorial Gardens
Work: 276-686-6422

Powers, Dwight
Mount Rose Cemetery
Work: 276-429-2933

Price, Lisa
Forest Lawn Cemetery
Work: 804-321-7655

Ramey, Sandy
Temple Hill Memorial Park
Work: 276-762-5579

Renwick, Daniel
Holly Memorial Gardens
Work: 434-973-4311

VCA Active Cemetery Members By Manager

Richards, Kimberly
Princess Ann Memorial Park
Work: 757-481-1097

Richmond, Jim B.
Signal Hill Memorial Park
Work: 804-643-6614

Robertson, Michelle
Birchlawn Burial Park
Work: 540-921-1600

Rodman, Suzanne
Meadowbrook Memorial Gardens
Work: 757-488-4971

Smahaj, Debra
Roselawn Memorial Garden
Work: 540-382-8756

Smith, Brandi
Hillcrest Memory Garden
Work: 540-937-5251

Smith, Leroy
Rest Haven Memorial Gardens
Work: 540-434-8409

Smyth, Caroline S.
Stafford Memorial Park
Work: 540-659-2191

Stein, Cindy
Dale Memorial Park
Work: 804-748-5843

Stuart, James W.
Hampton Memorial Gardens
Work: 757-766-1063

Stuart, James W.
Parklawn Memorial Park
Work: 757-838-2068

Tetrick, Tyler
Sunset Memorial Park
Work: 423-547-7923

Thomas, Ned
Columbia Gardens Cemetery
Work: 703-527-1235

Tollison, Joe
Bermuda Memorial Park
Work: 804-5301351

Turner, Gail
Carver Memorial Cemetery
Work: 757-539-9902

Turner, Vicky
Henry Memorial Park
Work: 276-629-5391

Whitehurst, Linda
Roosevelt Memorial Park
Work: 757-543-2088

Wilson, Donald E.
Evergreen Burial Park
Work: 540-342-2593

Wineburg, John
Alleghany Memorial Park
Work: 540-862-7162

Wright, Carol
Lee Memorial Gardens
Work: 276-546-2523

Wright, Dion
Laurel Hill Memorial Park
Work: 540-972-1709

NOTES

NOTES

VCA Suppliers

American Cemetery Supplies, Inc.

Del Doleman
2001 Laigh Road
Portsmouth, VA 23701
Work: 800-515-0400
Fax: 757-488-1589
Email:

Cemetery Funeral Supply

Stanley H. Scruggs
P.O. Box 1518
Monroe, NC 28111
Work: 800-277-9878
Fax: 704-291-9230
Email:
stanleyscruggs@carolina.rr.com

Cemetery Management Solutions

Jeff Hodes
2630 Meadow Hall Drive
Herndon, VA 20171
Work: 703-782-6915
Fax:
Email:

Century Granite Co.

John Corey
P.O. Box 370
Elberton, GA 30635
Work: 800-241-7004
Fax: 800-782-9515
Email: jcorey@centurygranite.com

Eagle Granite Co.

Sanford Butler
P.O. Box 96
Elberton, GA 30635
Work: 888-357-8452 x20
Fax: 888-357-7381
Email: sbutler@eaglegranite.com

Ensure-A-Seal

David Yearsley
7011 Fair Oaks Drive
Export, PA 15632
Work: 800-864-4174
Fax: 724-327-8047
Email: day1@ensure-a-seal.com

Everlasting Granite Co.

Tammy Pless
P.O. Box 448
Elberton, GA 30635
Work: 706-283-3704
Fax: 706-283-3424
Email:
tammyp@everlastinggranite.com

Flowers for Cemeteries, Inc

David Broel
P.O. Box 1533
Marietta, GA 30061
Work: 770-630-7288
Fax: 770-552-9521
Email:
info@flowersforcemeteries.com

Ingram Construction

Al Starkey
P.O. Drawer 1609
Madison, MS 39130
Work: 800-346-3395
Fax: 601-856-3230
Email: alysons@mausoleum.com

Integrity Burial Boxes, Ltd

LTC J. Pat Green, USA (Ret)
6420 Commonwealth Dr.
Roanoke, VA 24018
Work: 540-777-1233
Fax: 540-777-1234
Email: integrityboxes@aol.com

Joseph Defontes Co. LLC

Thomas Guillette
498 West Farms Road
Canaan, NH 3741
Work: 603-632-5780
Fax: 603-632-5744
Email: markers@j-defontes.com

Kryprotek-Norwalk

Wilbert Vault

Mark Bates
425 Harral Ave.
Bridgeport, CT 6604
Work: 203-366-5678
Fax: 203-337-5433
Email: mb@norwalkvault.com

Markham Burial Vault Service

Earnie Markham
8400 Jefferson Davis Hwy.
Richmond, VA 0
Work: 804-275-1441
Fax: 804-275-6784
Email: markhamvault@comcast.net

Matthews International

Mike Ash
1315 West Liberty Avenue
Pittsburgh, PA 15226
Work: 304-288-6558
Fax: 412-571-5638
Email: ash@matw.com

McCleskey Mausoleum Associates

Robert DeBeltrand
P.O. Box 430
Buford, GA 30515
Work: 770-447-9370
Fax: 770-263-9562
Email:
bobdebeltrand@mccleskey.com

Montgomery Vault

F. Tom Claxton
P.O. Box 1486
Rockville, MD. 20849
Work: 301-340-2069
Fax: 301-309-3894
Email: montgVClaxton@aol.com

Nelson Granite

Tracy Penner
P.O. Box 178
Vermillion Bay, ON 0
Work: 807-227-2650
Fax:
Email: nelsongranite@yahoo.com

Old Dominion Tractor & Equip. Co., Inc.

Tommy. Sims
P.O. Box 9229
Richmond, VA 23227
Work: 804-329-5387
Fax: 804-321-8443
Email:
tsims@olddominiontractor.com

VCA Suppliers

Roland Vaults, Ltd.

Jackie Harper
1159 Harmony Road
Norfolk, VA 23502
Work: 757-466-8800
Fax: 757-461-1835
Email: rolandvlts@aol.com

Star Granite & Bronze Company

Claire Robinson
P.O. Box 159
Elberton, GA 30635
Work: 800-241-7242
Fax: 706-283-7043
Email: crobenson@stargranite.com

Techniserve, Inc.

Kim Schooley
2065 Livernois Road
Troy, MI 48083
Work: 248-989-0100
Fax:
Email: chuck@techni-serve.com

Triple H. Company

James N. Hepburn
P.O. Box 5790
Ventura, CA 93005
Work: 800-252-3444
Fax: 805-650-6444
Email: triplhcompany@att.net

Vantage Products Corp

Mark Lanford
960 Almon Road
Covington, GA 30014
Work: 770-788-0136
Fax: 770-788-0361
Email:
mlanford@vantageproducts.com

Wise Benefits, Inc

William C. Wise, Jr.
5012 Monument Ave, Suite 202
Richmond, VA 23230
Work: 804-782-9473
Fax: 804-782-9475
Email: ww@wisebenefitsinc.com

NOTES

NOTES

VCA Active Cemetery By City

Abingdon, VA

Forest Hills Memory Gardens

Amherst, VA

Briarwood Memorial Garden

Arlington, VA

Columbia Gardens Cemetery

Bassett, VA

Henry Memorial Park

Beckley, WV

Stewart Enterprises Inc.

Big Rock, VA.

Mountain Valley Memorial Park

Big Stone Gap, VA

Powell Valley Memorial Gardens

Blacksburg, VA

Memorial Gardens of New River Valley

Bluefield, VA

Grandview Memory Gardens

Boones Mill, VA

Mountain View Memorial Park

Castlewood, VA

Temple Hill Memorial Park

Charlottesville, VA

Holly Memorial Gardens

Monticello Memory Gardens

Riverview Cemetery Co., Inc.

Chesapeake, VA

Roosevelt Memorial Park

Chester, VA

Bermuda Memorial Park

Sunset Memorial Park and Mausoleum

Chesterfield, VA

Dale Memorial Park

Chilhowie, VA

Westwood Memorial Gardens

Christiansburg, VA

Roselawn Memorial Garden

Coeburn, VA

Greenwood Acres

Cold Spring, MN

Granit-Bronz/Cold Spring Memorial Group

Covington, VA

Alleghany Memorial Park

Danville, VA

Danville Memorial Gardens

Dublin, VA

Highland Memory Gardens

Sunrise Burial Park

Elizabethton, TN

Sunset Memorial Park

Fairfax, VA

Fairfax Memorial Park

Falls Church, VA

National Memorial Park

Oakwood Cemetery

Farmville, VA

Trinity Memorial Gardens

Forest, VA.

Altavista Memorial Park

Virginia Memorial Park/Bedford

County Memorial Park

Fredericksburg, VA

Oak Hill Cemetery

Sunset Memorial Gardens

Glade Spring, VA

Mount Rose Cemetery

Glen Allen, VA

Mount Vernon Memorial Park

Roselawn Memory Gardens

Gloucester Point, VA

Rosewell Memorial Garden Cemetery

Gloucester, VA

Windsor Gardens Cemetery and Mausoleum

Hampton, VA

Hampton Memorial Gardens

Parklawn Memorial Park

Hanover, VA

Signal Hill Memorial Park

Harrisonburg, VA

Duck Run Natural Cemetery

Eastlawn Memorial Gardens

Rest Haven Memorial Gardens

Hopewell, VA

Merchants Hope Memorial Gardens

Jeffersonton, VA

Hillcrest Memory Garden

Kenbridge, VA

Kenbridge Heights Cemetery

LaCrosse, VA

Crestview Memorial

Lebnon, VA

Russell Memorial Cemetery, Inc.

Lightfoot, VA

Williamsburg Memorial Park

Lynchburg, VA

Fort Hill Memorial Park

Marion, VA

Rose Lawn Cemetery

Martinsville, VA

Roselawn Burial Park

Mechanicsville, VA

Hanover Memorial Park

Rockbridge Memorial Garden

VCA Active Cemetery By City

Mineral, Va.

Spring Grove Memorial Park

Newport News, VA

Peninsula Memorial Park

Norfolk, VA

City of Norfolk/Elmwood Cemetery

Woodlawn Memorial Gardens

Pearisburg, VA

Birchlawn Burial Park

Pennington Gap, VA

Lee Memorial Gardens

Petersburg, VA

Blandford Cemetery

Southlawn Memorial Park

Wilkerson Memorial Cemetery

Portsmouth, VA

Dinwiddie Memorial Park

Greenlawn Memorial Gardens

Pounding Mill, VA

Greenhills Memory Gardens

Richlands, VA

Clinch Valley Memorial Cemetery

Richmond, VA

Forest Lawn Cemetery

Greenwood Memorial Gardens

Hollywood Cemetery

Mount Calvary Cemetery and Mausoleum

SCI/ Woody Funeral Home

Westhampton Memorial Park

Roanoke, VA

Blue Ridge Memorial Gardens

Evergreen Burial Park

Fair View Cemetery / Cedar Lawn Memorial Park

Old Dominion Memorial Gardens

Rural Retreat, VA

Rosewood Memorial Gardens

Salem, VA

Sherwood Memorial Park

Sandston, VA

Washington Memorial Park

Spotsylvania, VA

Laurel Hill Memorial Park

Stafford, VA

Stafford Memorial Park

Staunton, VA

Oaklawn Mausoleum and Memory Garden

Thornrose Cemetery

Strasburg, VA

Evergreen Memorial Gardens

Panarama Memorial Gardens

Studley

Bennett Funeral Home

Suffolk, VA

Carver Memorial Cemetery

Meadowbrook Memorial Gardens

Nasemond-Suffolk Cemetery

Temperanceville, VA

Greenwood Cemetery Company, Inc.

John W. Taylor Memorial Preservation Society Inc.

Vinton, VA

Mountain View Cemetery

Virginia Beach, VA

Chesapeake Memorial Gardens

Colonial Grove Memorial Park

Princess Ann Memorial Park

Rosewood Memorial Park

Waynesboro, VA

Augusta Memorial Park

Winchester, VA

Shenandoah Memorial Park

NOTES

CODE OF ETHICS

1. The ladies and gentlemen of the interment industry in this state, known as the *Virginia Cemetery Association*, outlines and promulgates a creed which will serve to identify the character and integrity of those herein enrolled. This creed, known as a Code of Ethics, discloses to those unfamiliar with the cemetery industry the attitudes and intentions of the members of the Association while serving also as a guide and reminder to those within.

2. Ethics itself is the theory of what is good or worthwhile and therefore has to each of us a different meaning. It is necessary to recognize, however, that certain obligations are automatically born when individuals and private companies elect to combine and form an association. This Association, created and maintained for the common good and advancement of its several hundred members must inevitably recognize the responsibility which accompanies the intangible strength of such an association. That strength, born through unity, obligates us to serve the public throughout the Commonwealth with a degree of devotion and sincerity greater than we could hope to individually achieve.

3. Since we are voluntarily charged with this obligation to serve, we herewith set forth a code to guide our efforts.

4. It is stated that our individual morals collectively applied is the only pressure which urges us to document our inner and most personal feeling. We freely accept and adopt this Code and recognize it as indispensable. All that ethics is or hopes to be could not be contained in a single document, but we feel that the statements herein issued are far reaching and broad enough in scope to encompass honest and exemplary conduct.

5. Each member is obliged:

A. To conduct our individual business in a manner which would always compliment and never embarrass the Association.

B. To do what good he can within the industry for those we serve or hope to serve.

C. To always act in whatever way will produce the greatest amount of honorable achievement.

6. Each member must remember that:

A. Their motivation is the major factor determining the moral goodness of their acts.

B. What is good or right is independent of our personal preferences.

7. Each member pledges:

A. To develop, where possible, beautiful areas for the purpose of burial or entombment recognizing an annual increase in deaths brought about by a greatly increased population.

B. To beautifully maintain those newly developed areas and those which already exist by providing those areas with a monetary trust fund adequate to the task of perpetual maintenance, permanent in design and irrevocable in purpose.

C. To insure by method of implementation or supervision that only honest and ethical practices are applied in the major areas of cemetery operations known as:

1. Administrative operations.

2. Maintenance and Interment operations.

3. Sales operations, both at time of need as well as in advance of actual need.

4. In all other areas of relations with the public which are not specifically covered in 7, A, B, or C.

8. We must also insure with equal determination that nothing in any area of our operations is intentionally omitted by either deed or word of mouth, that which we know from knowledge and experience could eventually prove harmful.

9. Each member pledges to aware themselves of all federal, state and local statutes and adhere strictly to them.

10. The foregoing is more than suggestion. It is our determined will, and it must be manifestly clear to all that we do not intend simple lip service or passive acceptance to these ethics. Moreover, we pledge to act forcefully or decisively either through expulsion or censoring any member of this association who has been proven an intentional violator of this code.

The following By-Laws, prepared by the By-Laws Committee, George Rolan, Chairman, Jean Renick, and Richard Allen, were approved by the Virginia Cemetery Association Board of Directors at its March 27, 1969, meeting held in Richmond, Virginia. The By-laws were presented for general membership approval at its annual meeting held in Virginia Beach, Virginia on June 22, 23, 24 and 25, 1969. It is the intent that the By-Laws supersede and replace in the entirety the then existing By-laws of the Virginia Cemetery Association.

This re-printing approved by the Board of Directors at its June 2011 meeting held in Irvington, Virginia at The Tides Inn.



BY-LAWS OF THE VIRGINIA CEMETERY ASSOCIATION

Article I Name and Objectives

Section 1. The organization shall be known as the Virginia Cemetery Association.

Section 2. The objectives of this Association shall be to promote the improvement of Virginia cemeteries, their management, operation and perpetuation; to create and maintain high ethical standards in cemetery administration; to protect the interests of such enterprises, their lot owners and the public; and to educate the American Public in the necessity of making cemetery provisions for themselves and their families in advance of need.

Section 3. Ethics itself is intangible and somewhat different to each of us. The members of this Association, regard the following as the guidelines for honest, productive, and prudent operations, and each member, whether active, associate, or allied, believes in and endorses these guidelines.

Section 4. Each member cemetery should plan for the development of as much cemetery land or property as can prudently be used for eventual interment or entombment of human remains. These plans should be designed to provide maximum utilization of that land or property so as to defend the cemetery and its public against inflationary trends while ensuring that a maximum amount of beauty will eventually be present in the development. Further, the execution of those plans should be wisely timed, using only the most efficient and effective methods of engineering and construction possible to perpetuate that development.

Section 5. Each members cemetery should provide those areas already developed and those henceforth developed with the finest possible methods of maintenance and care being ever mindful that the maintenance and care program in our profession must be efficient and effective enough to endure far beyond our own tenures. That maintenance and care, in part, must include the following:

A. The cutting of grass and trimming of shrubs, trees, features and memorials as needed; the treatment of all soil to include fertilizer, irrigation, and other necessary chemical additives;

B. All water systems, disposal facilities, drain, features and memorials and their foundations;

C. All buildings, roadways and equipment.

D. The provision of all customer services to include office area, equipment for burial services, employees' wages and legally accurate records management.

E. All other items which each member knows should be provided to include implementation of facilities and methods which, in the future, supersede or make obsolete or impractical, methods and practices now in effect.

Section 6. Each member pledges to provide adequate funds for trust, records a required by law and the dictates of personal knowledge and moral scruples, being ever mindful that the purpose of the Cemetery Trust Fund is to provide income now and in the future for the care and maintenance of all cemetery land and property. Each member knows that without strict adherence to these premises our professional responsibilities to both the public and our successors cannot be met. Each member further pledges to protect those funds deposited for the purposes herein outlined against inflationary trends, improper trusteeship of those funds and dissolution either intentional or unintentional.

Section 7. Each member cemetery should provide the community it serves with the following:

A. The best possible services and quality of merchandise in every area of cemetery operations.

B. An attitude, conduct and spirit in the best interests of those we serve or hope to serve.

C. Sales programs for services and merchandise designed to reach the community both prior to the time that service or merchandise is actually needed and when it is needed.

Section 8. Each member cemetery pledges to employ only honest methods of sales promotion and direct those methods toward service to the public. Each member further pledges to ensure that the methods of sales persuasion used in the community and on cemetery property for the public by people in its employ or under its direction be sound, honest, fair and free of threat or intimidation. This will ensure that each person in the field representing a member cemetery will be afforded the utmost respect by those in the community being ever mindful that the first experiences and impressions created by a representative is the attitude that generally endures throughout many subsequent confrontations, if not all future confrontations. The management of each member cemetery pledges to ensure the proper training and indoctrination of all sales representatives either in its employ or under its direction and to ensure the sales representative continues to use proper conduct throughout his employ.

Section 9. Each member cemetery enrolled in this Association hereby notifies each dealer and supplier of cemetery products that it is our intent to provide the best merchandise for the money available and we therefore request each dealer and supplier to do its part in eliminating faulty, defective or inferior products.

Section 10. Each member cemetery pledges to work and cooperate with all members in the Association for the advancement and enhancement of both the Association and individual members thereby greatly increasing the quality of our services to the communities we serve.

Article II

Membership

Section 1. Membership in this Association shall be a privilege and not a right. It shall be the prerogative of the Board of Directors of the Association to grant, refuse, suspend or rescind this privilege at any time for good cause, except the membership shall automatically cease and be rescinded upon the sale or transfer of the ownership or the controlling interest of any firm, association, corporation or sole-proprietorship.

Section 2. Membership of this Association shall consist of the following classes:

A. Active Membership

1. **Active Membership:** Any cemetery operating within the State of Virginia may hold an Active Membership by complying with the requirements of the By-Laws, upon payment of the dues as hereinafter provided, and by subscribing to the Code of Ethics of this Association. Such Active Member shall designate one of its active full-time officers or its executive general manager as its representative in the Association who shall have the right to vote at all meetings of this Association and to exercise all the privileges, responsibilities and obligations of membership.

2. **Voting:** A representative can vote on behalf of a maximum of two cemeteries in good standing. Ballots will be distributed by the Secretary of the Association to the authorized representative at the annual business meeting.

B. Associate Membership

1. **Associate Memberships:** Any person(s) employed by, or who is an officer of a firm, association, or corporation holding an Active Membership, upon the recommendation of that Active Member, may become as Associate Member by complying with the requirements of the By-Laws, upon payment of the dues as hereinafter provided, and by subscribing to the Code of Ethics of this Association. An Associate Member shall have the right to exercise all the privileges, responsibilities and obligations of membership other than the right to vote or to hold office.

2. In the event an Associate Member's employment by or association with that Active Member should cease, the Associate Membership shall terminate. New application can be made should the individual become identified with another Active Member.

C. Allied Membership

1. **Allied Membership:** Any person, firm, association or corporation supplying materials or services to cemeteries, or any person, firm, association or corporation rendering professional services to cemeteries such as architectural, landscaping, etc. may become an Allied Member by complying with the requirements of these By-Laws, upon payment of the dues hereinafter provided, and by subscribing to the Code of Ethics of this Association, and, as such, may exercise all of the rights and privileges of membership other than the right to vote or hold office. Any number of persons in the employ of an Allied Member may, upon recommendation of that Allied Member, become Allied Members.

D. Honorary Membership

1. **Honorary Membership:** Any person who within the past five years has been employed by, or who was an officer of a then Active Member, upon the recommendation of a current Active Member, may become an Honorary Member by complying with the requirements of the By-Laws, upon payment of the dues as hereinafter provided, and by subscribing to the code of Ethics of this Association. An Honorary Member shall have the right to exercise all the privileges, responsibilities and obligations of membership other than the right to vote or hold office.

Section 3. An application for membership in this Association shall be in the form and in such detail as may be prescribed by the Board of Directors, however, application for Active Membership shall be endorsed by at least two Active Members of the Association.

Section 4. Applications for membership shall be submitted to the Secretary, who shall refer the application to the Membership Committee and shall send a notice to all members, giving them a chance to object to the applicant, which objection, if any, must be submitted in writing within thirty days to the Membership Committee. Upon the recommendation of the Membership Committee, the Board of Directors shall accept or reject admission of the applicant and shall notify the applicant in writing, of their admittance or rejection. In the event of a rejection of the applicant, such applicant shall be notified in writing by the President, and if the applicant makes a request in writing to the Board of Directors for a review of the application, a hearing may be granted at the discretion of the Board at a suitable time to be fixed by the President. If the Board of Directors so determines, at such a hearing the applicant shall be admitted. The information upon which the Membership Committee may have acted shall be deemed confidential.

Section 5. A membership which has lapsed within the past five years may be reinstated upon submission of a new application for membership, along with payment of the current year dues, whereupon the Secretary, or its designee, shall accept the membership without the necessity of the procedures in Section 4 above. (June 25, 2005)

Section 6. Whenever the President or Board of Directors or Executive Committee shall have received a complaint in writing concerning the conduct of a member which is deemed illegal, fraudulent, or likely to bring the cemetery industry or this Association into disrepute, or has violated the By-Laws of this Association or its Code of Ethics, such a member shall be notified by certified mail of such a complaint and requested to reply in writing within thirty days. The President shall refer the case to the Ethics and Rules Committee and shall appoint not less than two Active Members who shall, in conjunction with the Ethics and Rules Committee, serve as a Board of Investigation. The Board of Investigation may require the accused member to appear before it or to submit such information as may be pertinent to the charges. After hearing the evidence produced by the complainant and the accused member, or the complainant alone if the accused member does not appear or ignores the notice to appear or to submit such information as required, the Board of Investigation shall make recommendations to the Board of Directors as to the disposition of the case. It shall be the prerogative of the Board of Directors to suspend membership, or to put on probation for such period and upon such conditions as it may deem fit and proper, any member judged guilty of such charges or to rescind the membership of such member.

Article III

Meeting of Members

Section 1. A regular meeting of the Association shall be held annually on dates and at places to be designated by the Board of Directors for the election of officers and for the transaction of any other business that may properly come before the meeting. Notice of all annual meetings shall be given not less than thirty days prior thereto, by letter addressed to each member of this Association at the address as carried on the records of this Association.

Section 2. Special meetings of the Association may be called by the majority of the Board of Directors, or by the Executive Committee, or by 25% of the Active Membership, provided that at least ten days' notice be given in writing to each member of this Association by letter addressed to each member at the address as carried on the records of the Association. The notice of a special meeting shall state the purpose of said special meeting.

Section 3. Twenty-five percent of the Active Membership of the Association must be present to constitute a quorum at any meeting, except that for a special meeting called by 25% of the Active Members, a quorum shall be 51% of the Associations' Active Membership.

Section 4. Should the designated representative of any Active Member not be able to attend any meeting, the Active Membership which he represents may designate an alternate representative to that meeting, and shall notify the Secretary of the Association in writing before the opening of that meeting of such alternate representation.

Section 5. No Active Member shall have the right to vote at any meeting of this Association at anytime when dues or initiation fee of the firm, association or corporation holding the Active Membership are unpaid.

Section 6. Robert's Rules of Order Revised shall govern this Association in all cases to which they are applicable and not in conflict with these By-Laws.

Section 7. The order of business at all meetings shall, as nearly as practical, be as follows:

- (1) Call to order and roll call
- (2) Action on previous minutes
- (3) Reports of Officers
- (4) Reports of Committees
- (5) Election of Directors and Officers
- (6) Communication
- (7) Unfinished business
- (8) New business
- (9) Adjournment

The order of business may be altered or suspended at any meeting by the vote of the majority of those present, or at the discretion of the presiding officer.

Article IV

Board of Directors

Section 1. The business of this Association shall be managed by a Board of Directors. The Board shall consist of a range of seven (7) to 13 Active Members who must be the designated representative of an Active Member as provided in Article II, Section 2 (A) (1) above. The Board shall be elected by the Active Members, and shall include the Immediate Past President. An exception to the number of Directors will exist when the Board of Directors elects a President, First Vice President or Second Vice President who is not a Board Member or who is ending a term on the Board. Such elected officers shall serve as a Board Member for their entire term and in the case of the President one year after his term as President.

A. Any Director who shall cease to be associated with an Active Member shall cease to be a Director. Upon written request of such individual, the Board may approve that the Director fill the remainder of his term. (June 25, 2005)

Section 2. At each annual meeting of the Association three (3) Directors shall be elected to serve for four (4) year terms.

Section 3. If there is a vacancy or vacancies on the Board, a Director(s) shall be elected at the same time to fill the unexpired term.

Section 4. Any vacancy in the Board of Directors occurring between annual meetings may be filled by the remaining members of the Board for the unexpired term.

Section 5. No Director serving a full term shall be eligible for election for another term until at least one year shall have elapsed except where he or she is elected President, First Vice President or Second Vice President by the Board of Directors.

Section 6. Any Director elected to fill a vacancy of less than four (4) years may be elected to a full four (4) year term immediately after serving an unexpired term.

Section 7. At the annual meeting, the Board of Directors shall serve as a nominating committee.

Section 8. The committee shall place in nomination the name of an Active Member or members for each office of Director to be filled, plus two (2) names more than the number to be elected.

Section 9. Additional nominations may be made from the floor.

Section 10. The three (3) candidates receiving the largest number of votes of members shall be elected to the four (4) year terms. Candidates next in number of votes shall be elected to the shorter terms.

Section 11. The retiring President shall automatically become a member of the Board of Directors to serve for a term of one (1) year.

Section 12. If the retiring President's term on the Board of Directors does not expire at this election, an additional Director shall immediately be elected to serve for the year of that term in which the retiring president is automatically a member of the Board. The person next ranking in number of votes for Directors shall be declared so elected.

Section 13. A Past President shall not be eligible to be elected to the Board of Directors after he has served a one year automatic term as Director following the expiration of his term as President until one year has elapsed.

Section 14. Regular meetings of the Board of Directors shall be held at such time and place as the Board itself may designate.

Section 15. However, an annual meeting of the Board of Directors shall be held during the annual meeting of the members of the Association immediately after the election of Directors, at a time and place announced by the retiring President. The purpose of this meeting shall be to elect the officers of the Association and to transact such other business as may come before the meeting. Results of the election of officers shall be given to the convention promptly.

Section 16. Special meetings may be called by the President and Secretary or any five members of the Board upon 5 days' notice. The call for a special meeting shall state the purpose thereof.

Section 17. A majority of the members of the Board of Directors must be present to constitute a quorum at any meeting of said Board; and action by the Board on any matter shall require the affirmative vote of at least a majority of those Board members present.

Section 18. The Order of Business as far as practical shall be the same as that designated for meetings of members.

Section 19. All Directors are required to attend all meetings of the Board of Directors unless excused prior to that date of said meeting by the President. Failure to comply with this procedure shall, at the option of the Board, be considered as a resignation of their office.

Section 20. The Board of Directors shall constitute the governing body of the Association and is empowered to act for the Association.

Section 21. It may employ any agents it may deem advisable and may remove at its pleasure any agents so employed by it.

Section 22. An Executive Secretary may be employed by the Board of Directors and shall perform such duties as they may require. The Executive Secretary shall be directly responsible to the Executive Committee and shall carry on the work of the Association under the direction of the President. The Executive Secretary shall maintain complete records of and for the Association; shall coordinate and provide information concerning the cemetery and its allied industries; shall render to any Association member any authorized assistance possible; shall officially represent the Association both within and without the State of Virginia when so designated by the Executive Committee; and shall perform any

administrative task requested by the Executive Committee. The Executive Secretary shall not be a member of the Board of Directors and shall not have the right to vote in the affairs of the Association. However, should the Executive Secretary be the designated representative of an Active Member, the Executive Secretary shall have the right to vote on behalf of his cemetery and to exercise those privileges and responsibilities to which such members are entitled. The compensation of the Executive Secretary shall be fixed by the Board of Directors.

Section 23. The Board of Directors may appoint an Executive Committee comprised of the President, as Chairman, the Vice-President, and three (3) other members of the Board. The Executive Committee shall keep a record of its acts and proceedings and report to the Board of Directors for its approval at its next regular or special meeting. Such reports shall be a part of the official record of acts of the Board of Directors.

Section 24. Although the Executive Committee shall carry on all formal functions of the Board of Directors between meetings of the Board, situations may arise of such importance and of such urgency that the members of the Executive Committee feel immediate action by the full Board of Directors is imperative. Therefore, business discussions and balloting on the part of the Board of Directors may be conducted by mail, telephone or telegram, but in any such case any three (3) members of the Board of Directors shall have the right to require the matter to be considered in an open meeting of the Board of Directors and such consideration shall be requisite prior to action on the matter in question. The result of any balloting by mail, telegram or telephone shall be reported and record thereof made at the next meeting of the Board of Directors.

Article V

Officers

Section 1. The regular officers of the Association shall be elected by the Board of Directors and shall consist of a President, a Vice-President, a Secretary and a Treasurer, together with such other officers as the Board of Directors shall from time to time deem necessary.

A. No Board Member shall be eligible to be elected as an officer of the Board until he or she is the designated representative of an Active Member as provided in Article II, Section 2 (A) (1) above.

B. Any Officer who shall cease to be associated with an Active Member shall cease to be an Officer. Upon written request of such individual, the Board may approve that the Officer fill the remainder of his term. (June 25, 2005)

Section 2. No person shall be eligible to hold two offices at the same time except those of Secretary and Treasurer.

Section 3. No person shall be eligible to election to the same office, except that of Secretary and Treasurer, for more than two years in succession.

Section 4. No officer shall receive any compensation unless provided by the Board of Directors in advance.

Section 5. Newly elected officers shall take office immediately after their election, but the retiring President and officers shall be permitted to complete such duties as may be necessary to conduct the affairs of the Association during the balance of the Convention.

Section 6. In the event of the death, resignation, inability or incapacity of the President, the Vice President shall perform the duties of the President.

Section 7. In the event of a vacancy in the office of Vice President, Secretary, or Treasurer, by reason of death, resignation or inability of the incumbent to serve, a successor shall be appointed by the Executive Committee to serve until the next meeting of the Board of Directors, at which time the Board of Directors shall elect a successor to serve for the unexpired portion of the term.

Section 8. The President shall be elected from the Board of Directors and shall continue to serve as Director during the term for which elected.

A. The President shall be the Executive Officer of the Association and shall be a member ex officio of all committees, and shall direct the activities and manage the affairs of the Association in accordance with its purposes and subject to the approval of the Board of Directors.

B. The President shall preside at all meeting of members, of the Executive Committee, and of the Board of Directors, and shall see that all orders and resolutions of the Board of Directors are carried into effect. He shall sign or countersign all instruments of this Association as authorized by the Board of Directors, and shall make reports to the Directors and members and perform such other duties as are incident to his office or may properly be required of him.

Section 9. The Vice President shall be elected from the Board of Directors and shall continue to serve as Director during the term for which elected.

A. The Vice President shall, in the absence of the President, perform the duties and exercise the functions of the President and such other duties as may be delegated by the Board of Directors.

Section 10. The Secretary may be elected from the Board of Directors or from the Active Members. If elected from the Board, the Secretary shall continue to serve as Director but otherwise shall not be Director.

A. The Secretary shall issue notices for all meetings, shall keep the minutes of such meetings in a book provided for that purpose, shall have charge of the corporate seal and books, shall sign with the President such instruments as required, shall make such reports and perform such other duties as are incident to the office or are properly required by him by the Board of Directors and shall act as Secretary of all Committees if so requested by the Chairman of said Committees.

Section 11. The Treasurer may be elected from the Board of Directors or from the Active Members: If elected from the Board, the Treasurer shall continue to serve as Director but otherwise shall not be Director.

A. The Treasurer shall have custody of all funds and securities of this Association and shall cause to be kept regular books of account. The Treasurer shall sign or countersign such instruments as required and shall render to the Directors, whenever they may require, an account of all transactions as Treasurer and of the financial condition of the Association, and shall perform all duties incident to the office or that may be properly required by the Board of Directors.

B. The Treasurer's records shall be audited annually by auditors approved in advance by the Board of Directors.

C. The Treasurer shall automatically be a member of the Finance Committee.

Article VI

Committees

Section 1. The following shall be the Standing Committees of this Association:

A. Ethics and Rules

1. Ethics and Rules Committee: The President shall appoint an Ethics and Rules Committee composed of not less than three (3) Active Members. The Committee shall recommend to the Board of Directors proposed changes in the Code of Ethics or in the By-Laws of this Association, and (as provided in Article II, Section 5) shall participate in the investigation of all complaints concerning membership conduct and recommend to the Board of Directors disciplinary action.

B. Executive

1. Executive Committee: There shall be an Executive Committee consisting of the President, who shall act as chairman, the Vice President, and three (3) Directors to be chosen by the Board of Directors. The Executive Committee shall have and perform all the duties of the Board of Directors while the Board is not in session, and shall perform such other duties as the Board of Directors may require and as provided in Article IV, Section 23.

C. Finance

1. Finance Committee: The Finance Committee shall consist of the Treasurer and three (3) Active Members who shall be appointed by the President. The duties of the Finance Committee shall be to prepare a budget for approval of the Board of Directors, to prepare and present a current statement of the financial affairs of the Association at each regular meeting of the Board of Directors, to approve the expenditure of all amounts not included in the approved budget, and to supervise the annual audit of the Association.

D. Legislative

1. Legislative Committee: A Legislative Committee shall be elected by the Active Members of this Association and shall consist of three (3) Active Members. At each Annual Meeting one member shall be elected to the Legislative Committee to serve a three year term, and he (she) shall be eligible for election for another term immediately after serving out the term to which he was elected.

2. Any vacancy on the Legislative Committee occurring between annual meetings may be filled by the Executive Committee who shall appoint an Active Member to fill that vacancy until the following Annual Meeting. At the Annual Meeting, a committeeman shall be elected to fill the balance, if any, of the vacated member's term.

3. At each Annual Meeting the Nominating Committee shall place in nomination the name of one (1) Active Member for each Committeeman to be elected. Additional nominations may be made from the floor. The candidate receiving the largest number of votes of members shall be elected to the three year term. The candidate next in number of votes shall be elected to the shorter term, if any.

4. The Legislative Committee shall submit to the Board of Directors for approval proposals for legislation which the Committee considers to be in the best interest of the cemeteries and the general public, and it shall recommend opposition to any proposed legislation believed harmful.

5. In an emergency, the Committee is authorized to take such action as is necessary and appropriate to combat such adverse legislation.

6. A full report shall be submitted to the Board of Directors by the Legislative Committee on any action taken.

E. Membership

1. Membership Committee: The Membership Committee shall consist of at least two (2) Active Members who shall be appointed by the President. All applications for membership shall be referred to the committee. The Committee shall investigate the eligibility of an applicant for membership into the Association and recommend to the Board of Directors the desirability of accepting his application for membership. The Committee shall also encourage cemeteries in Virginia and qualified persons not belonging to the Association to submit applications for membership.

F. Nominating

1. Nominating Committee: The Nominating Committee shall consist of the board of Directors. At the Annual Meeting the Committee shall place in nomination the name of an Active Member or members for each office of Director to be filled, plus two (2) names more than the number to be elected, and the name of one (1) Active Member for each member of the Legislative Committee to be elected. Following the presentation of the nominations proposed by the Nominating Committee to the Association, an opportunity shall be given for nominations from the floor before the nominations shall be closed.

G. Consumer Protection

1. Consumer Protection Committee: The President shall appoint a Consumer Protection Committee composed of not less than three (3) Active Members of the Association. The committee shall receive and investigate complaints from consumers and intercede between the consumer and the cemetery for the purpose of negotiating an acceptable settlement between the two parties. The Chairman shall report to the Board of Directors all actions taken on behalf of this committee and receive, where necessary, direction from the Board.

Section 2. The President shall appoint the Chairman and may appoint the members of such other committees as deemed advisable, and, unless otherwise provided herein, each committee shall have the authority to formulate regulations for its own procedure.

Article VII

Dues and Assessments

Section 1. Initiation fees and dues for all classes of membership shall be as set in advance from time to time at the Annual Convention by the members of the Association, and shall be payable on January 1st of each year.

Section 2. Should a member fail to pay his regular dues within six months after the same becomes payable, such member is automatically suspended from membership until such dues shall have been paid and shall be so notified in writing by the Secretary of the Association thirty days prior to such six month period.

Section 3. No Active member whose dues at any time are unpaid shall have the right to vote at any meeting of this Association.

Section 4. The Board of Directors shall determine from year to year the fees for the Annual Convention and for any other meetings held by this Association.

Section 5. The fiscal year of this Association shall be the calendar year.

Article VIII

Indemnification of Directors

Section 1. the Association shall indemnify its Directors for all expenses (including attorney's fees) and liability in connection with any Aproceeding≅ as that term is defined in and to the extent permitted by Article 9 of the Code of Virginia of 1950, as amended.

Amendments

The By-Laws of this Association may be amended at any Annual Meeting of the Active Members by a two-thirds majority vote of the members present and entitled to vote, provided that written notice of the intended amendment shall have been sent to each member at least twenty days before the date of such meeting.

Amended July 10, 1993

Amended June 22, 1996

Amended June 21, 1997

Amended June 20, 1998

Amended June 24, 2000

Amended June 25, 2005

DPOR

Department of Professional and Occupational Regulation

Cemetery Board
Perimeter Center, Suite 400
9960 Mayland Drive
Richmond, Virginia 23233
804-367-0010
www.state.va.us/dpor

Christine Martine, Executive Director
804-367-8552

Herb Nichols
804-840-6312

Contact Information for Related Organizations

Southern Cemetery, Crematory & Funeral Association (SCCFA)

9500 Christo Court
Mobile, AL 36695
Phone: 251-634-3434
Fax: 251-634-3435
Email: SCFA@bellsouth.net

Chris Rowan, 2011 President

International Cemetery, Cremation & Funeral Association (ICCFA)

107 Carpenter Drive
Suite 100
Sterling, VA 20164
Phone: 703-391-8400 or Toll Free 800-645-7700
Fax: 703-391-8416
Website: www.iccfa.com

Virginia Funeral Directors Association

1011 East Main Street, Suite 400
Richmond, VA 23219

Phone: 804-264-0505
Fax: 804-264-3260